

DISTRICT OFFICERS, COMMITTEE CHAIRS & MEMBERS

The District Officers, Committee Chairs, and Committee Members shall be the actual service arm of the District, whose duties are essentially custodial in character. Excepting for decisions upon matters of policy, finance, or A.A. Tradition liable to seriously affect A.A. as a whole, these positions have entire freedom of action in the routine conduct of the local policy and business affairs of the A.A. District. They may name suitable committee members and subsidiary committees in pursuance of this purpose. The Officers are primarily responsible for the integrity of the policies and finances of the District, its subsidiary services, and for such other service entities that the District Assembly may desire to form.

Terms: All terms are for a duration of two years.

Suggested Sobriety: It is suggested that all officers have achieved at least three (3) years continuous sobriety.

It is suggested that all Local Committee Members, Committee Chairs and Co-Chairs have achieved at least two (2) years continuous sobriety.

Attendance: It is suggested that officers and committee chairs all attend regular District Assemblies. Three absences without contact may be cause for removal from post.

District Committee Member (DCM)

Description: The DCM position assumes responsibility for all district activities. In addition, the DCM is the primary channel between the district and Area. The DCM regularly attends the Area meetings, reports there on the district status and activities, carries the district voice (vote) and delivers Area information back to the District. To qualify a person

needs: a solid background in service work, preferably at both group and district level, and enough continuous sobriety (3 years).

General Duties

Chairs monthly District meeting

Attends monthly area meeting and assemblies

Reports back to District with information from the Area and GSO

Reports to the Area regarding District events and group concerns

Assists the Area Delegate in obtaining group information in a timely fashion

Keeps GSR's informed about conference activities

Assures that GSR's are acquainted with all service material

Organizes workshops and/or sharing sessions.

Alternate DCM

Stands in for DCM when needed

Assist, participate & share in the DCM's responsibilities at district & area meetings.

Treasurer

The District Treasurer is responsible for keeping track of all district financial matters. This person shall maintain accurate records showing the financial health of District. Some experience in accounting, bookkeeping, and computer skills is helpful but not required. The Treasurer shall hold a key to the district P. O. Box and shall log donations from groups and process the funds to the district bank account. The treasurer shall pay the bills of the standing committees and present a monthly report to the district. The District Treasurer shall ensure that another officer is also able to sign checks on this account.

Secretary

Records and distributes minutes of district meeting

Keeps mailing lists updated.